Psychological and Health Sciences

1st round call for applications for support of scientific and creative activities to develop scientific disciplines within the Cooperatio PSYC / HEAS

Who can apply for support?

Academic staff of FHS UK who are part of the Cooperatio PSYC / HEAS program at FHS UK can apply for support based on completed Application Form and relevant attachments (manuscript, publishing contract, acknowledgement of acceptance of the article for publication, etc.), submitted via online application form .

Ph.D. students in the Cooperatio PSYC / HEAS program can also apply for support. **Ph.D. students may submit support applications only with written approval from their supervisor!** **Without this support, the application will not be accepted for consideration.**

Which projects can be supported under this call?

All supported research and scientific projects are to be carried out during 2025.
Types of projects supported:
- Publication of an article/paper/monograph,
- travel (participation in a conference, research and study stay, etc., which should result in a publication),
- purchase of materials and equipment necessary for scientific and creative activities,
- purchase of services (translation, proofreading, graphic or editorial work, etc.),
- scholarships for scientific activities
- membership fees for professional societies, subscriptions to professional journals, conference fees, etc.

Terms

Deadline for applications for this Call is **8. 6. 2025**.

Applicants will be informed of the acceptance or rejection of their application by email no later than **15. 6. 2025**. In case of acceptance, this email will also contain instructions on how to proceed with the use of the allocated funds.

Application method

To apply, please use the Application Form , which, once completed, has to be submitted via online application form here . PhD students should also upload a written consent of their supervisor to submit the application for support (in the form of a Word document, pdf or screenshot from an e-mail in jpg format) as an attachment to this form.

Instructions for completing the application form

Applications submitted under this call for proposals shall be made using the following form:

1. Applicant´s name and surname.

2. Other individuals involved (in the case of students, their supervisor, or other collaborators from FHS UK, or service providers - translators, proofreaders, graphic designers, etc., if already known).

3. Name of the Department in which the applicant works or studies.

4. The affiliation of the applicant to the specific Cooperatio under which he/she is applying for financial support.

5. Name of the project (e.g. title of the article, monograph, in case of a business trip e.g. title of the conference, in case of membership name of the society, etc.).

6. Short description of proposed project and schedule: a brief description of the intention leading to the creation of a scientific or creative achievement (or result), with emphasis on the planned publication output, together with a timetable for the implementation of the intention. In the case of a work/study trip to a conference or workshop, please indicate the name of the event, the location and country of the event, and the start and end of the trip (this may differ from the start and end of the conference, including travel time).

7. Description of the planned publication or other reportable output: please also indicate in which year and in which journal (publishing house) the planned publication will appear. Publications are the preferred scientific

output. In case the application concerns the making available (publication) of publication outputs in the final stage of development (publishing costs, royalties, peer review, Open Access), annexes proving the relevance of the application (e.g. manuscript of the work to be supported, or contract with the publishing house, confirmation of acceptance of the article for publication, etc.) are recommended as part of the application.

8. Total amount requested: always enter the total amount here, in CZK only. If you plan your purchases in a foreign currency, use the current ČNB exchange rate when filling in this form.

9. Short justification of requested funds: when planning your expenses, please take into account economic considerations.
If your plan includes more than one item, please break them down individually.
If your application involves payment abroad, please note the following:
- Purchase of a book from abroad: ADD 10% of the book price (VAT).
- Purchase of any other goods from abroad: ADD 21% of the price of the goods (VAT)
- Publishing a book abroad: ADD 21% of the total price (VAT)
- Fee for attending a foreign conference that you are attending ONLINE: ADD 21% of the price of the fee (VAT).
If you are attending an event (conference, workshop...) abroad in person, you do not need to add anything. The same applies to staying in foreign accommodation (e.g. when attending a conference or staying during a foreign field research).

If your application involves a study / business trip, please note the following:
In the case of study / business travel, academic staff of FHS UK is legally entitled to a meal allowance of a certain amount. This should therefore be taken into account when budgeting. Please pay attention to the information provided on the website of the Department of Business Travel . In the case of travel by a person who is not employed by FHS UK (a student), the entitlement to meal allowances does not arise and therefore cannot be applied when planning the travel budget.

Application assessment process

Submitted applications are reviewed by a committee consisting of FHS UK representatives on the respective Cooperatio PSYC and HEAS Boards and the Head of the Department of Psychology and Life Sciences. The Board reserves the right to request that any relevant information be added to the application. The Board shall decide on the approval/disapproval of applications for funding and on any adjustments to the proposed budgets.

Application Form for download